

Explanatory Notes

You must be at least 18 years of age to apply. Personal information collected on this form will be used to provide certified copies of civil status records, to verify the information provided, and for security purposes. It is an offence to willfully make a false statement on this form. Questions may be directed to: The Registrar, Civil Status Registry, Castries, Saint Lucia.

1. Applicant's Information

This is information about yourself (the person completing the application form), and must be the same person who is submitting the form to the Civil Status Registry.

- First Name, Surname - Enter your full first name and surname.
- Residential Address - Enter the mailing address, or the nearest local post office to where you live.
- Employment Address - Enter your employment address.
- Telephone Numbers - Enter full telephone numbers (include area code if phone is listed outside of St. Lucia).
- Email Address - Enter your email address.
- NIC #, Other form of ID another - Enter your NIC number. If you do not have an NIC card, then enter form of ID such as Passport and the Passport number, or Driver's Licence and Driver's Licence number, if available. Your photo ID must be shown when submitting this application form.

2. Wedding Information

This is information about the wedding such as when it took place and where.

- Date of Wedding - Enter the date of wedding in the format shown. For example, if the wedding took place on May 20, 2021, then enter 20/05/2021.
- Parish/District - Enter the Parish/District in which the marriage took place. For example, if the marriage took place at the Roman Catholic Church in Castries, the parish would be indicated as "Castries".
- Church/
Denomination/Civil/Other - This section captures the information about the type of marriage whether it was religious or civil marriage. Where it is a religious marriage, the denomination is required. Following the previous example, "Roman Catholic" would be entered. Where the marriage is a Civil Marriage, the word "Civil" should be entered, and the name of the civil marriage officer, if known.

3. Bride's Information

This is information about the bride.

- First Name, Maiden Surname - Enter the full first name and maiden surname of the bride.
- Middle Name(s) - Enter all known middle names of the bride.
- Date of Birth - Enter the bride's date of birth in the format shown. For example, if the person was born on the 22nd of October 1979, then enter 22/10/1979.

4. Groom's Information

This is information about the Groom.

- First Name, Surname - Enter the full first name and surname of the groom.
- Middle Name(s) - Enter all known middle names of the groom.
- Date of Birth - Enter the groom's date of birth in the format shown. For example, if the person was born on the 22nd of October 1979, then enter 22/10/1979.

5. Certificate Information

In this section select the type of service and the number of certificates required.

Note the following:

Certificate costs are as listed. However, an additional amount will be charged if a detailed search for the record is required, or if the correct citation is not given, or if the application is made for an emergency certificate.

Signature and Date: By signing the form you authorize the Civil Status Registry to issue the requested information, and consent to the Government of Saint Lucia verifying the collected information from any other sources that maybe necessary. Also, you are indicating that you are aware that it is an offence to willfully make a false statement on this form.